

Introduction

The 65G-7 Medication Administration Trainer Training Learner Navigation Guide provides you with instructions on locating, registering, and completing the Assessment (Exam), Evaluation and the Attestation.

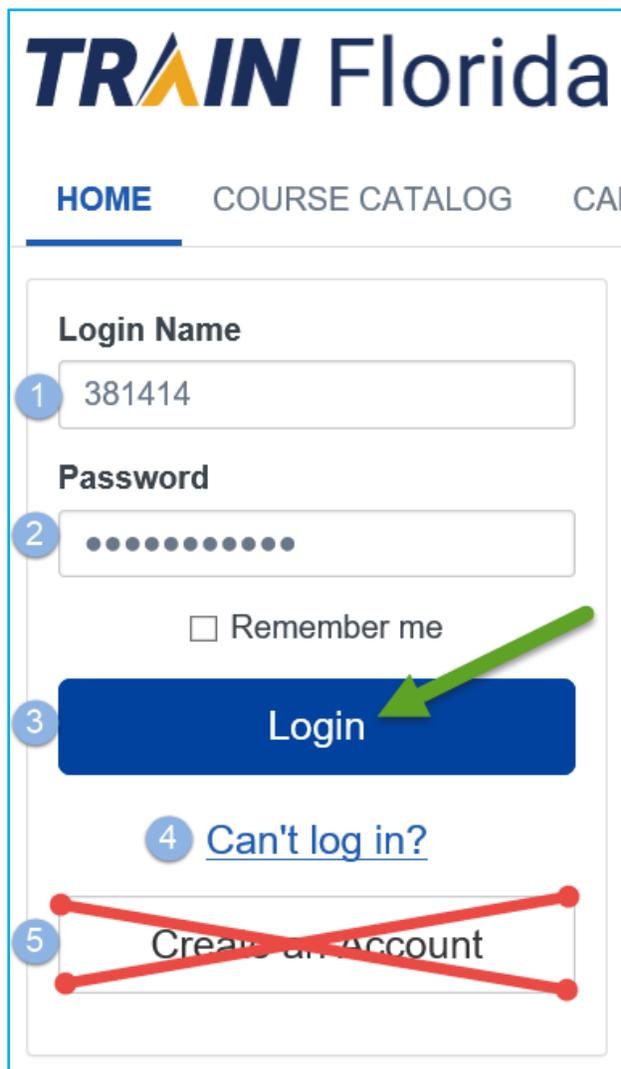
Important:

It is critical that you do not register for the course assessment more than once. If you have any problems or questions, please contact us at apd.lmssupport@apdcares.org

TRAIN Florida Login:

Key Points:

Follow the steps below to Log in:



TRAIN Florida

[HOME](#) [COURSE CATALOG](#) [CAL](#)

Login Name

1 381414

Password

2

Remember me

3 **Login**

4 [Can't log in?](#)

5 ~~Create an Account~~

1. Enter your assigned Login Name.
2. Enter your assigned Password.
3. Click the Login Button.
4. If you do not remember your login name or password, click the Can't log in? link and follow the instructions.
5. Never create a second account. If you have any problems or questions, please contact us at apd.lmssupport@apdcares.org.

Image 1



You should be on the TRAIN Florida Home page.

TRAIN Florida Home Page:

How to navigate the Home Page

Key Links:

You will use the following key links to locate, register, and complete the course exam.



Image 2

1. **Home:** This is the Home Page. You can return to the Home page from any TRAIN Florida page.
2. **Course Catalog:** This is the Course Catalog link. Click this link to locate the course exam.
3. **Your Learning:** This is the Course Catalog link. Click this link to view your current courses and transcript.
4. **Resources:** This is the Resources link.
5. **Discussions:** APD State Office has post some Frequently Asked Questions (FAQ's) on the Discussion Board. If you cannot locate an answer, please contact the APD LMS Support team at apd.lmssupport@apdcares.org.

How to locate the course Assessment (Exam):

Key Link:

Course Catalog: Click the course catalog link to locate the course exam.

You are required to take the Medication Administration Trainer Training Assessment (Exam) in TRAIN Florida. Your Regional MCM will give you the course code for the TRAIN Florida exam at the end of your virtual training course.

Follow the steps below to locate the course exam:

1. The **Course Catalog** is the second link under the TRAIN Florida logo.
 - A. Click the course catalog link. 
2. You will be redirected to a new page.
3. You should be at the **Course Catalog** page.



Go to page 3.

How to navigate the Course Catalog Page

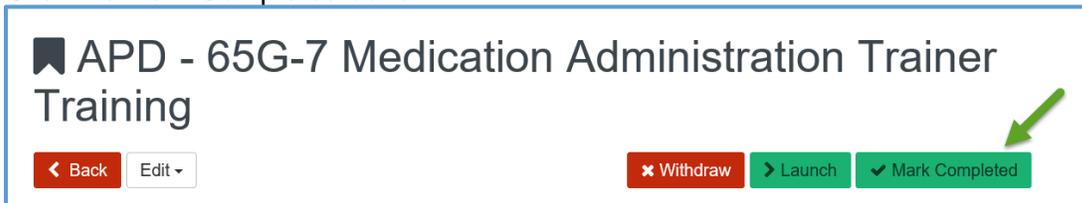
Use the above image and follow the instructions below to locate the course.

- A. Enter APD - 65G-7 or the course ID number: **1093550** into the
 1. Search Field, then.
 2. Click the search icon.
- B. The page will refresh and display the course title: APD - 65G-7 Medication Administration Trainer Training.
- C. Click on the course title: APD - 65G-7 Medication Administration Trainer Training link. The page will refresh and take you the course registration page.

How to register for the course Assessment (Exam):

You should be on the course registration page.

1. You are required to read the course description.
2. Click the Launch button, this will register you for the course.
 - Immediately after you register for the course, you received with the course registration confirmation email.
3. A web page will open in a new browser. Please read all the instructions before closing this page.
4. After you close this page, return to the TRAIN Florida course registration page.
5. Click the Mark Completed button.



6. Page will refresh and the Medication Administration Trainer Training Examination will appear.
7. Read the instructions on this page.
8. After you complete the test, please complete the course evaluation.
9. Once you pass the course, you must email the course Attestation to your MCM instructor.
10. You will receive a certificate from the MCM who taught the virtual training class. If you have any questions, please contact your MCM instructor.